



# NextGen CM/ECF

What you need to do before September 28<sup>th</sup>



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## Before we start . . . .

- Please place your phone on mute unless you are asking a question.
  - If you do not have a mute button, press \*6 to mute and unmute
  - Feel free to ask questions as we go along.
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# Information to be covered

- Upgrading your PACER account
- Changing your default PACER account
- Applying for a new PACER account
- Linking your upgraded PACER account to your CM/ECF account after the Court goes live



# Information to be covered

- Using stored payment information in PACER to pay filing fees
  - New requirement to pay any required filing fee before filing a petition
  - Internet browsers and optional testing
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# Important!

- Each filer must have his/her own upgraded PACER account and password in order to e-file in the Oregon bankruptcy court
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# Example

- ▶ Law Firm with Three Members
    - ▶ Currently share one PACER account tr2079
  - ▶ Sadie Attorney, partner
  - ▶ Harrison Counselor, partner
  - ▶ Terry Paralegal, paralegal
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To prepare for CM/ECF, they each need their own PACER account

- Sadie will upgrade account tr2079
- Harrison will apply for new account
- Terry will apply for new account
- The firm will apply for a PACER administrative account and receive one bill for all three accounts' PACER fees



# Required Payment at Time of Petition Filing

- ▶ Any filing fees that are due must be paid before a petition will be filed and a case number assigned.
- ▶ Any chapter when the debtor's attorney sets the payment field to "paid".
- ▶ Chapter 13 or 11 installment case for the required minimum installment payment.
- ▶ Chapter 7 installment case when the debtor's attorney indicates that a payment will be made at the time of filing.



# Internet Browsers

- The AO is striving to support the current version of all major browsers
  - Internet Explorer is problematic for some users
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# Invitation to Test in our Train Database

- ▶ Attorney: login = **orbatty22**, password = **Welcome1!**
- ▶ Creditor: login = **orbcred23**, password = **Welcome1!**
- ▶ Trustee: login = **orbtrustee24**, password = **Welcome1!**
- ▶ Oregon Train database: <https://ecf-train.orb.uscourts.gov/>
- ▶ Test cases: Select one or more of your case numbers that were filed prior to October 2014.



# Invitation to Test in our Train Database



## Test feedback:

-  Click "Contact Us" at the bottom of the Court's website.
-  Select the NextGen category.
-  Include info re: browser versions, case numbers, date/time of testing, what you were doing, screen shots of problems, etc

# Questions?

For more information, visit [www.orb.uscourts.gov](http://www.orb.uscourts.gov).

