

Motions for Relief from Stay

Table of Contents

Introduction	2
Motion Requirements and Limitations.....	2
Motion must only request relief from stay	2
Required forms	2
Hearings.....	3
Hearings in chapters 7 or 13 cases	3
Hearings in chapter 11 cases	3
Hearings in chapter 12 cases	3
Relief from Co-Debtor Stay	3
Which events to use.....	4
Chapter 12 notice of motion.....	4
Amendments and Re-Filing.....	4
E-Filing Instructions	5
Motion for relief from stay filing instructions	5
Motion for relief from co-debtor stay filing instructions	5
Amended motion for relief from stay filing instructions.....	6
Re-filed Motion for relief from stay filing instructions.....	7
Table 1: Relief from stay filing instructions with screenshots.....	8
Table 2: Relief from co-debtor stay filing instructions with screenshots.....	12
Table 3: Amended relief from stay filing procedures with screenshots	15
Table 4: No Fee Refiling filing procedures with screenshots.....	19

Motions for Relief from Stay

Introduction

This document contains information, motion requirements, and filing procedures for e-filing motions for relief from stay.

See [Local Bankruptcy Form \(LBF\) 720.50, Procedures re: Motions for Relief from Stay](#), for more information about motions for relief from stay.

See separate procedures for filing:

- [Objections/Responses to Motions for Relief from Stay & Notice of Hearing Thereon](#)
- [Stipulated Continuance of Non-Evidentiary Relief from Stay Hearing](#)

Motion Requirements and Limitations

Motion must only request relief from stay

Per LBR 4001-1(b)(1), a motion for relief from a debtor stay must not be combined with any other motion or alternative relief request, except for relief from a codebtor stay.

Required forms

A motion for relief from stay must be accompanied by a notice of motion filed on the appropriate form as the top page of a single PDF containing both the notice and the motion. The forms required for the notice and the motion differ per chapter as follows:

Chapter	Notice of Motion	Motion
7 or 13	LBF 720	LBF 720.80
11	LBF 1124	N/A (however, certain requirements apply*)
12	LBF 1124 or LBF 1220 ¹	N/A (however, certain requirements apply*)

*Although no particular form is required for motions filed in Ch. 11 or Ch. 12 cases, per LBR 4001-1(b)(2), the motion must contain the information required by [LBF 720.50](#).

¹ See the [Chapter 12 motion notice of motion](#) section under [Relief from Co-Debtor Stay](#) below for more information.

Hearings

Hearings in chapters 7 or 13 cases

Hearings on motions for relief from stay will only be set upon the filing of responses to the motion. The respondent will be responsible for obtaining a hearing date, filing a notice of hearing, and serving the notice of hearing.

Hearings in chapter 11 cases

Before filing the motion, [contact](#) the courtroom deputy of the case judge to obtain a date, time, and location for a hearing and, if applicable, whether it is permissible to check the box for setting an evidentiary hearing. Use this information to complete the hearing notice portion of the notice that must be filed with the motion in chapter 11 cases, [LBF 1124](#).

Hearings in chapter 12 cases

The process for setting hearings on motions for relief from stay varies based on whether the motion applies only to a co-debtor or whether the motion applies to the debtor or both the debtor and co-debtor.

Motion Applies To	Process
Debtor or both debtor & co-debtor	<ul style="list-style-type: none">• Before filing the motion, contact the courtroom deputy of the case judge to obtain a date, time, and location for a hearing.• Use this information to complete the hearing notice portion of the notice that must be filed with the motion in chapter 12 cases in which debtor stay or both debtor and co-debtor stay are at issue, LBF 1124.
Co-debtor only	<ul style="list-style-type: none">• Hearings will only be set upon the filing of responses to the motion.• The respondent will be responsible for obtaining a hearing date, filing a notice of hearing, and serving the notice of hearing.

Relief from Co-Debtor Stay

In chapter 12 and chapter 13 cases, a motion for relief from stay can apply to:

- debtor stay,
- co-debtor stay, or
- both debtor and co-debtor stay.

The applicability of the motion affects which events should be used to file the motion and, for chapter 12 cases, which form is required for the notice of motion.

Which events to use

The appropriate event used to file the motion depends on to whom the motion applies:

Motion Applies To	Event
Debtor only	<i>Relief from Stay</i>
Co-debtor only	<i>Relief from Co-Debtor Stay</i>
Both debtor & co-debtor	<ul style="list-style-type: none"> Prepare a single motion and select both the <i>Relief from Stay</i> and <i>Relief from Co-Debtor Stay</i> events to file To select both, hold the ‘Ctrl’ key down on the keyboard and click both events—if selected correctly, both events will appear in the “Selected Events” box as shown: <div style="border: 1px solid black; background-color: #e0f7fa; padding: 5px; margin: 5px 0;"> <p>Selected Events (click to remove events)</p> <p>Relief from Co-Debtor Stay [Requires LBF 720 - 12/1/18; 720.80 - 12/1/19; 1220 - 12/1/19]</p> <p>Relief from Stay [Requires LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18]</p> </div> See the Motion for relief from stay filing instructions under E-Filing Instructions below for how to file (there will be small differences including that both events will appear in the docket text)

Chapter 12 notice of motion

For chapter 12 motions in which relief from co-debtor stay only is sought (i.e., relief from the debtor is not sought), the notice of motion must be filed on [LBF 1220](#).

If relief from debtor stay or both debtor stay and co-debtor stay is sought, use [LBF 1124](#) for the notice of motion.

Amendments and Re-Filing

Different CM/ECF no-fee events are available for filing amended motions or for re-filing previously stricken motions. Use the following events in the following situations:

Situation	Event
Movant wishes to amend a previously filed motion	<i>Relief from Stay (Amended)</i>
Movant asked by the court to re-file a previously stricken motion	<i>Relief from Stay Refiled with No Fee</i>

E-Filing Instructions

Motion for relief from stay filing instructions²

Step	Action
1	Click on Bankruptcy on the ECF main menu bar
2	Select the Motions/Applications menu
3	Enter case number in YY-XXXXX format
4	Select the Relief from Stay [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event
5	Select or add ³ represented party
6	Review instructional message and proceed
7	<ul style="list-style-type: none">• <u>Chapter 11 or 12 case</u>: Review instructional message and proceed to Step 8• <u>Chapter 7 or 13 case</u>: Proceed directly to Step 9
8	Enter the hearing date, time, and location obtained from the courtroom deputy
9	<ul style="list-style-type: none">• Select Yes or No to indicate whether the filer is a federal agency or child support creditor (selecting Yes will result in no fee being charged)• If the filer is a child support creditor, a completed Official Form B 2810 must be attached to the last page of the filing for the filing to be fee-exempt.
8	Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum
9	<ul style="list-style-type: none">• Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page• See the Required forms section above for what forms must be used for the notice and motion
10	Use text field to modify docket text if appropriate
11	Review docket text and submit

Motion for relief from co-debtor stay filing instructions⁴

Step	Action
1	Click on Bankruptcy on the ECF main menu bar
2	Select the Motions/Applications menu
3	Enter case number in YY-XXXXX format

² See [Table 1](#) below for filing instructions with screenshots.

³ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

⁴ See [Table 2](#) below for filing instructions with screenshots.

4	Select the Relief from Co-Debtor Stay [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1220 - 12/1/19] event
5	Select or add ⁵ represented party
6	<ul style="list-style-type: none"> Review instructional message Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum
7	<ul style="list-style-type: none"> Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page See the Required forms section above for what forms must be used for the notice and motion
8	Use dropdown list and text field to modify docket text if appropriate
9	Review docket text and submit

Amended motion for relief from stay filing instructions⁶

Step	Action
1	Click on Bankruptcy on the ECF main menu bar
2	Select the Motions/Applications menu
3	Enter case number in YY-XXXXX format
4	Select the Relief from Stay (Amended) [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event
5	Select or add ⁷ represented party
6	Review instructional message and proceed If filed in a chapter 11 or chapter 12 case, the last line will be omitted
7	<ul style="list-style-type: none"> Chapter 11 or chapter 12: Review instructional message and proceed to Step 8 Chapter 7 or chapter 13: Proceed directly to Step 9
8	<ul style="list-style-type: none"> Select the hearing obtained from the courtroom deputy from the Please select from the following hearings drop-down list (the “Chambers Presets” link will bring up a list of future hearing dates) When selecting the hearing from the dropdown, be sure to select the RFS hearing for the correct date and time
9	Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum

⁵ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

⁶ See [Table 3](#) below for filing instructions with screenshots.

⁷ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

10	<ul style="list-style-type: none"> • Check box to relate to originally filed motion for relief from stay • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page • See the Required forms section above for what forms must be used for the notice and motion
11	Use text field to modify docket text if appropriate (if filed in a chapter 11 or chapter 12 case, the docket text will also contain hearing information)
12	Review docket text and submit

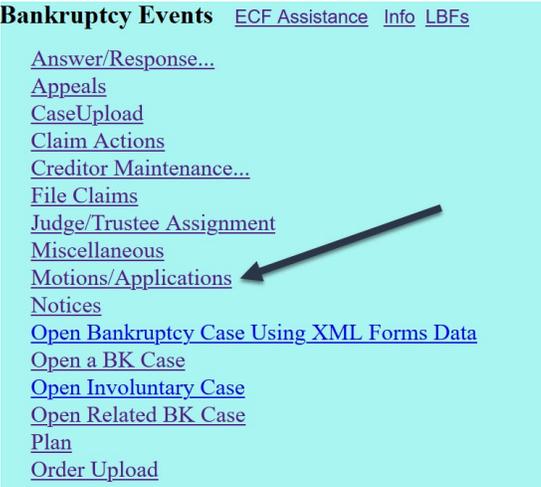
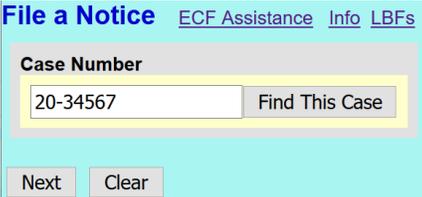
Re-filed Motion for relief from stay filing instructions⁸

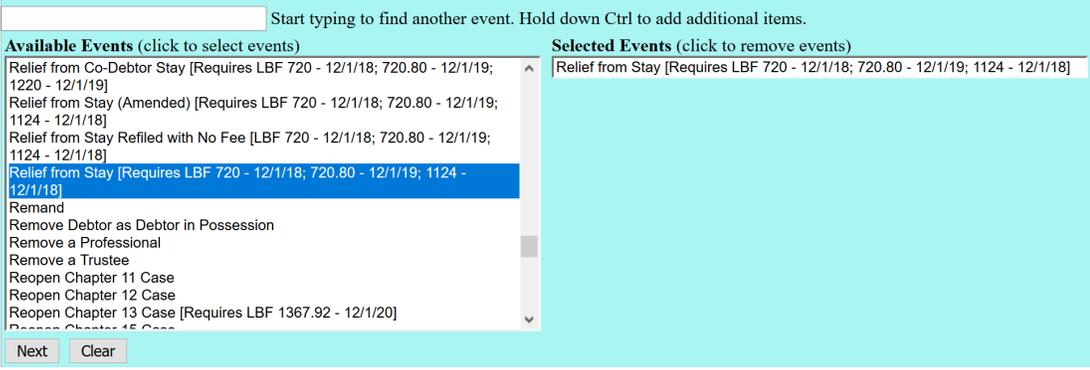
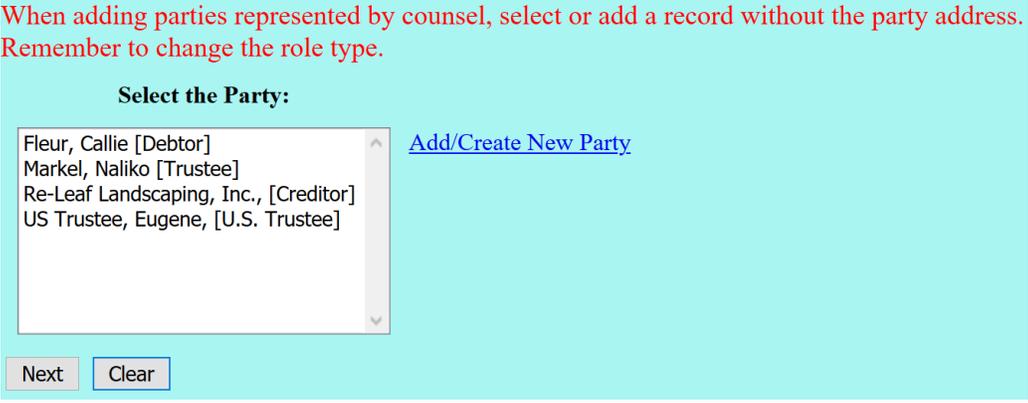
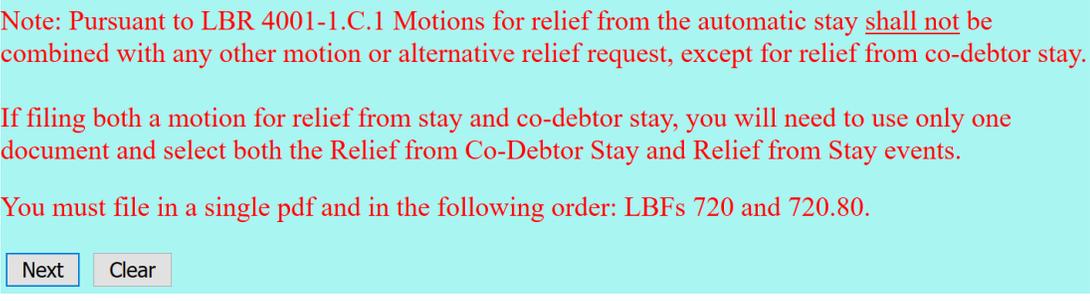
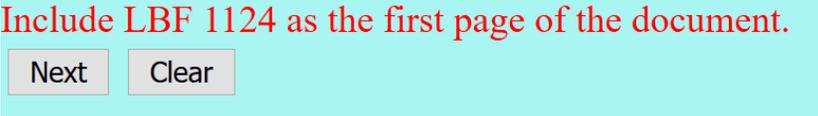
Step	Action
1	Click on Bankruptcy on the ECF main menu bar
2	Select the Motions/Applications menu
3	Enter case number in YY-XXXXX format
4	Select the Relief from Stay Refiled with No Fee [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event
5	Select or add ⁹ represented party
6	Review instructional message and proceed
7	<ul style="list-style-type: none"> • Check box to relate the filing with previously stricken motion • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page • See the Required forms section above for what forms must be used for the notice and motion
8	Use text field to modify docket text if appropriate
9	Review docket text and submit

⁸ See [Table 4](#) below for filing instructions with screenshots.

⁹ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

Table 1: Relief from stay filing instructions with screenshots

Step	Action
1	<p>Click on Bankruptcy on the ECF main menu bar</p>  <p>The screenshot shows the top navigation bar of the ECF system. The 'Bankruptcy' menu item is highlighted with a black arrow. Below the navigation bar is the official seal of the U.S. Bankruptcy Court for the District of Oregon, featuring an eagle with a shield and the text 'UNITED STATES BANKRUPTCY COURT DISTRICT OF OREGON'. Below the seal, the text reads 'U.S. Bankruptcy Court District of Oregon Official Court Electronic Document Filing System'. At the bottom, a small note states: 'This system is running NextGen version 1.2 (01/29/2018) of the ECF application.'</p>
2	<p>Select the Motions/Applications menu</p>  <p>The screenshot shows a list of menu items under the heading 'Bankruptcy Events'. The items are: ECF Assistance, Info, LBFs, Answer/Response..., Appeals, CaseUpload, Claim Actions, Creditor Maintenance..., File Claims, Judge/Trustee Assignment, Miscellaneous, Motions/Applications, Notices, Open Bankruptcy Case Using XML Forms Data, Open a BK Case, Open Involuntary Case, Open Related BK Case, Plan, and Order Upload. A black arrow points to the 'Motions/Applications' link.</p>
3	<p>Enter case number in YY-XXXXX format</p>  <p>The screenshot shows the 'File a Notice' form. The 'Case Number' field contains the text '20-34567'. To the right of the field is a 'Find This Case' button. Below the form are 'Next' and 'Clear' buttons.</p>

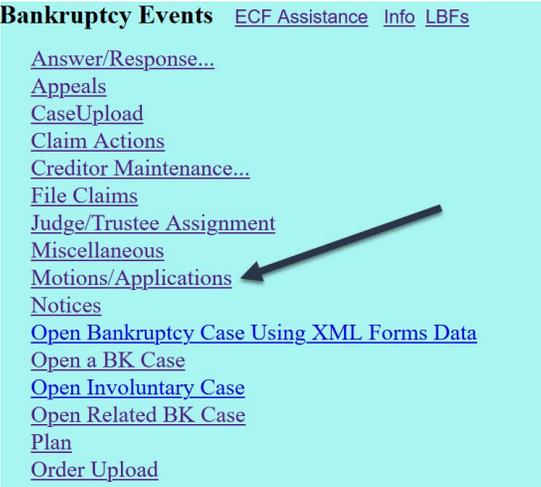
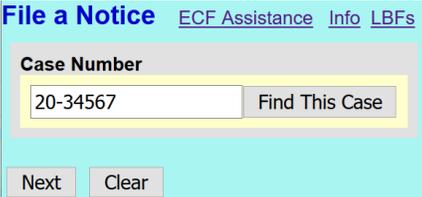
<p>4</p>	<p>Select the Relief from Stay [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event</p> 
<p>5</p>	<p>Select or add¹⁰ represented party</p> <p>When adding parties represented by counsel, select or add a record without the party address. Remember to change the role type.</p> <p>Select the Party:</p> 
<p>6</p>	<p>Review instructional message and proceed</p> <p>Note: Pursuant to LBR 4001-1.C.1 Motions for relief from the automatic stay <u>shall not</u> be combined with any other motion or alternative relief request, except for relief from co-debtor stay.</p> <p>If filing both a motion for relief from stay and co-debtor stay, you will need to use only one document and select both the Relief from Co-Debtor Stay and Relief from Stay events.</p> <p>You must file in a single pdf and in the following order: LBFs 720 and 720.80.</p>  <p>If filed in a chapter 11 or chapter 12 case, the last line will be omitted</p>
<p>7</p>	<ul style="list-style-type: none"> • <u>Chapter 11</u> or <u>chapter 12</u>: Review instructional message and proceed to Step 8 <p>Include LBF 1124 as the first page of the document.</p>  <ul style="list-style-type: none"> • <u>Chapter 7</u> or <u>chapter 13</u>: Proceed directly to Step 9

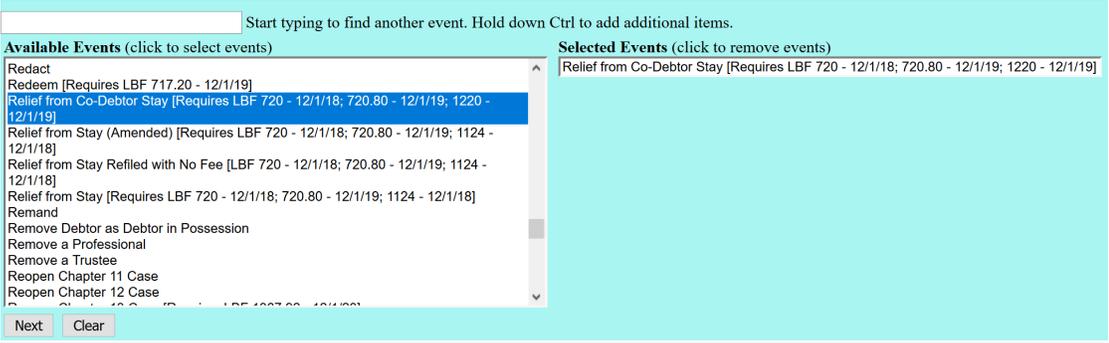
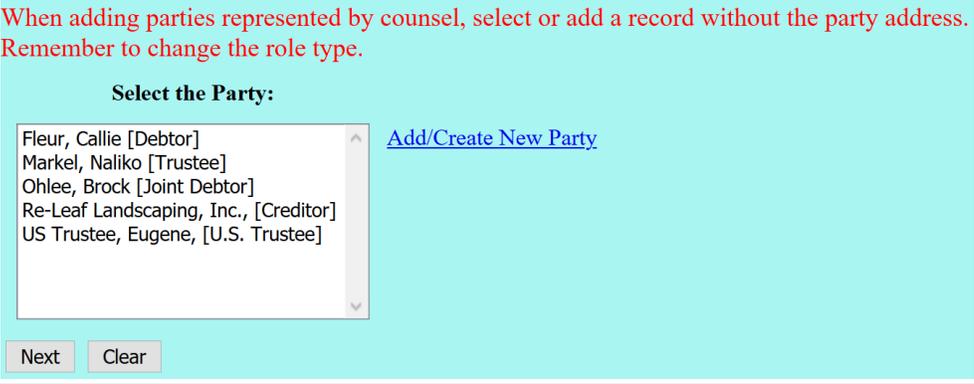
¹⁰ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

<p>8</p>	<p>Enter the hearing date, time, and location obtained from the courtroom deputy</p> <p>You must enter a valid hearing date, time and location. Be sure to review the final docket text to verify all hearing information.</p> <hr/> <p>Please select from the following hearings <input type="text"/> Chamber Presets</p> <p>Hearing Date: <input type="text"/> Hearing Time: <input type="text"/></p> <p>Location: <input type="text"/></p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>
<p>9</p>	<ul style="list-style-type: none"> • Select Yes or No to indicate whether the filer is a federal agency or child support creditor (selecting Yes will result in no fee being charged) <p>Is Filer a</p> <ul style="list-style-type: none"> • U.S. Govt Agency? • Child Support Creditor or its representative, and is Official Form 2810 attached as the last page of this filing? <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> <ul style="list-style-type: none"> • If the filer is a child support creditor, a completed Official Form B 2810 must be attached to the last page of the filing for the filing to be fee-exempt.
<p>10</p>	<p>Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum</p> <p>Fee: \$188</p> <p>Does this filing include an affidavit, declaration, certification, brief or memorandum?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>
<p>11</p>	<ul style="list-style-type: none"> • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page <p>File all documents (LBF's, motions, affidavits, certificates, etc.) in a single pdf, beginning with any LBF(s), unless otherwise instructed.</p> <p>Select the pdf document (for example: C:\199cv501-21.pdf).</p> <p>Filename</p> <p><input type="button" value="Browse..."/> No file selected.</p> <p>Attachments to Document:</p> <p>If the document(s) must be broken into multiple pdfs because a single pdf will exceed 50MB, click Yes and attach the remaining pdf(s).</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> <ul style="list-style-type: none"> • See the Required forms section above for what forms must be used for the notice and motion

<p>12</p>	<p>Use text field to modify docket text if appropriate</p> <div data-bbox="305 239 1390 470" style="border: 1px solid black; padding: 5px;"> <p>Docket Text: Modify as Appropriate.</p> <p>Notice and Motion for Relief From Stay <input type="text"/> Filed by</p> <p>Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> </div> <p>If filed in a chapter 11 or chapter 12 case, the docket text will also contain hearing information</p>
<p>13</p>	<p>Review docket text and submit</p> <div data-bbox="305 606 1373 842" style="border: 1px solid black; padding: 5px;"> <p>Docket Text: Final Text</p> <p>Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p>Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.</p> <p>Have you redacted?</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> </div> <p>If filed in a chapter 11 or chapter 12 case, the docket text will also contain hearing information</p>

Table 2: Relief from co-debtor stay filing instructions with screenshots

Step	Action
1	<p>Click on Bankruptcy on the ECF main menu bar</p>  <p>The screenshot shows the ECF main menu bar with the following items: CM ECF, Bankruptcy, Adversary, Query, Reports, Utilities, Search Events, Help, and Log Out. Below the menu bar is the seal of the United States Bankruptcy Court District of Oregon. The text below the seal reads: "U.S. Bankruptcy Court District of Oregon Official Court Electronic Document Filing System". At the bottom, it states: "This system is running NextGen version 1.2 (01/29/2018) of the ECF application."</p>
2	<p>Select the Motions/Applications menu</p>  <p>The screenshot shows the "Bankruptcy Events" menu with the following items: Bankruptcy Events, ECF Assistance, Info, LBFs, Answer/Response..., Appeals, CaseUpload, Claim Actions, Creditor Maintenance..., File Claims, Judge/Trustee Assignment, Miscellaneous, Motions/Applications, Notices, Open Bankruptcy Case Using XML Forms Data, Open a BK Case, Open Involuntary Case, Open Related BK Case, Plan, and Order Upload. The "Motions/Applications" item is highlighted by an arrow.</p>
3	<p>Enter case number in YY-XXXXX format</p>  <p>The screenshot shows the "File a Notice" form with the following items: File a Notice, ECF Assistance, Info, LBFs, Case Number, <input type="text" value="20-34567"/>, <input type="button" value="Find This Case"/>, <input type="button" value="Next"/>, and <input type="button" value="Clear"/>.</p>

<p>4</p>	<p>Select the Relief from Co-Debtor Stay [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1220 - 12/1/19] event</p> 
<p>5</p>	<p>Select or add¹¹ represented party</p> <p>When adding parties represented by counsel, select or add a record without the party address. Remember to change the role type.</p> <p>Select the Party:</p> 
<p>6</p>	<ul style="list-style-type: none"> Review instructional message Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum <p>Note: Pursuant to LBR 4001-1.C.1 Motions for relief from the automatic stay shall not be combined with any other motion or alternative relief request.</p> <p>Does this filing include an affidavit, declaration, certification, brief or memorandum?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p>

¹¹ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

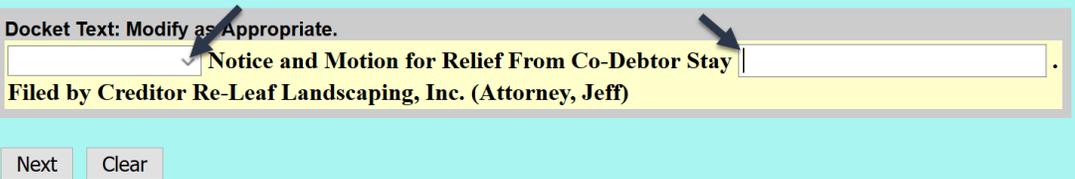
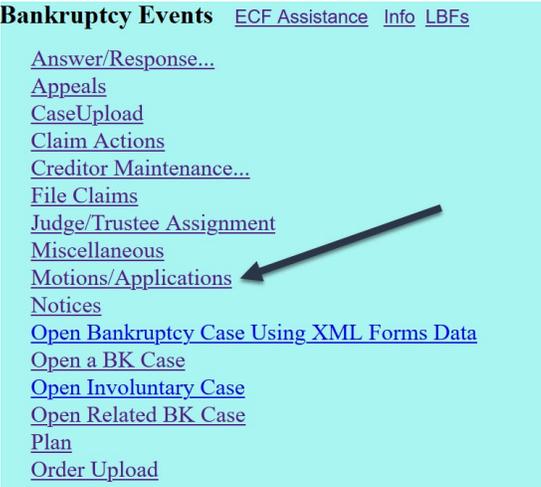
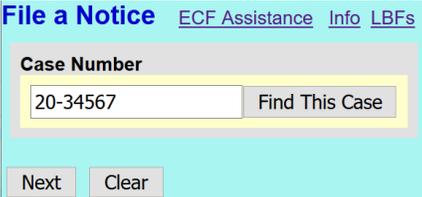
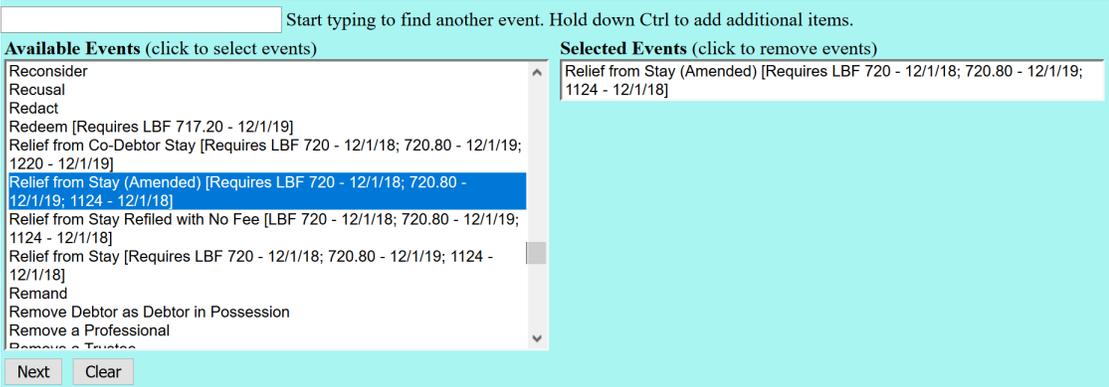
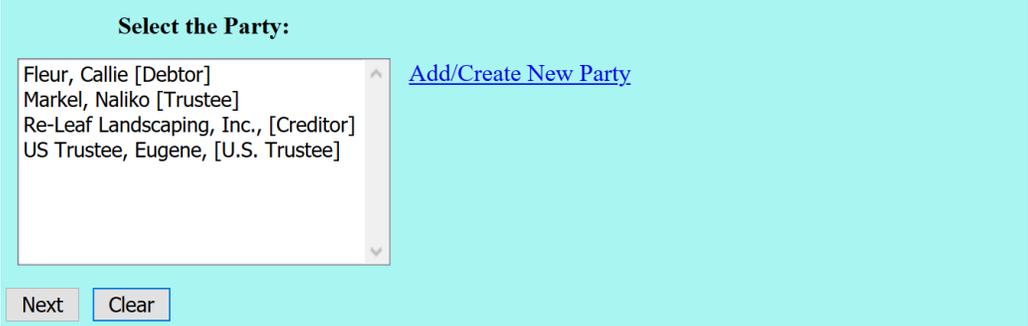
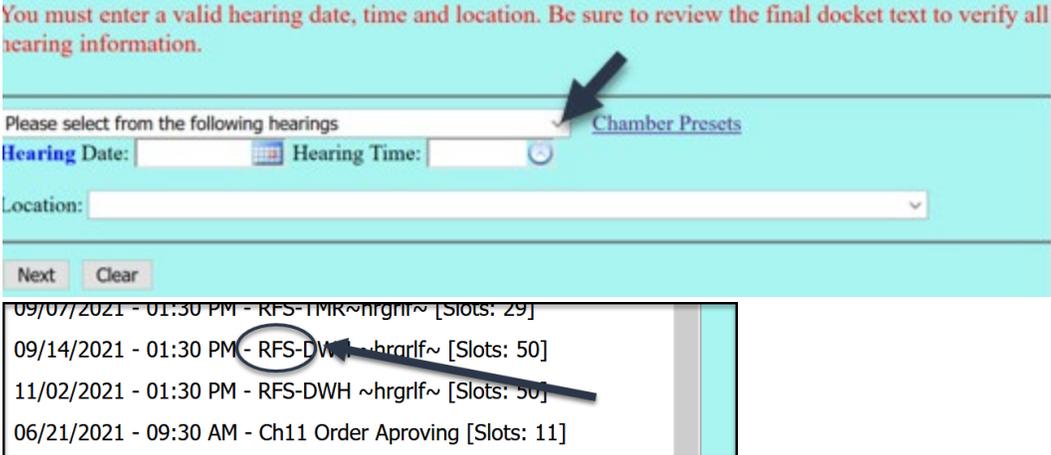
<p>7</p>	<ul style="list-style-type: none"> • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page <p>File all documents (LBF's, motions, affidavits, certificates, etc.) in a single pdf, beginning with any LBF(s), unless otherwise instructed.</p> <p>Select the pdf document (for example: C:\199cv501-21.pdf).</p> <p>Filename</p> <p></p> <p>Attachments to Document:</p> <p>If the document(s) must be broken into multiple pdfs because a single pdf will exceed 50MB, click Yes and attach the remaining pdf(s).</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> <ul style="list-style-type: none"> • See the Required forms section above for what forms must be used for the notice and motion
<p>8</p>	<p>Use dropdown list and text field to modify docket text if appropriate</p> <p></p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>
<p>9</p>	<p>Review docket text and submit</p> <p></p> <p>Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.</p> <p>Have you redacted?</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>

Table 3: Amended relief from stay filing procedures with screenshots

Step	Action
1	<p>Click on Bankruptcy on the ECF main menu bar</p>  <p>The screenshot shows the top navigation bar of the ECF system. The 'Bankruptcy' menu item is highlighted with a black arrow. The rest of the page shows the U.S. Bankruptcy Court District of Oregon logo and the text 'U.S. Bankruptcy Court District of Oregon Official Court Electronic Document Filing System'. At the bottom, it states 'This system is running NextGen version 1.2 (01/29/2018) of the ECF application.'</p>
2	<p>Select the Motions/Applications menu</p>  <p>The screenshot shows a list of menu items under 'Bankruptcy Events'. The 'Motions/Applications' link is highlighted with a black arrow. Other visible links include Answer/Response..., Appeals, CaseUpload, Claim Actions, Creditor Maintenance..., File Claims, Judge/Trustee Assignment, Miscellaneous, Notices, Open Bankruptcy Case Using XML Forms Data, Open a BK Case, Open Involuntary Case, Open Related BK Case, Plan, and Order Upload.</p>
3	<p>Enter case number in YY-XXXXX format</p>  <p>The screenshot shows the 'File a Notice' form. The 'Case Number' field is highlighted with a yellow border and contains the text '20-34567'. To the right of the field is a 'Find This Case' button. Below the field are 'Next' and 'Clear' buttons.</p>

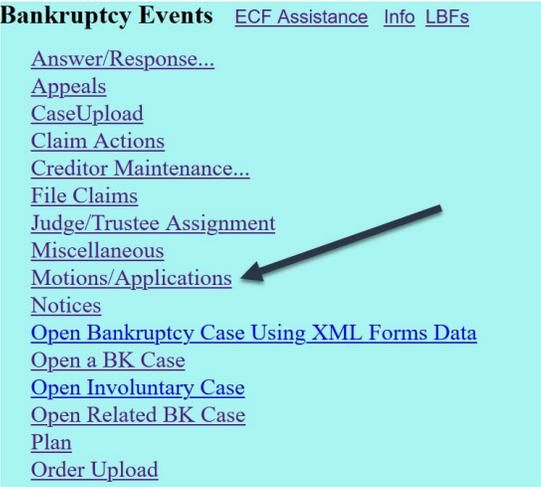
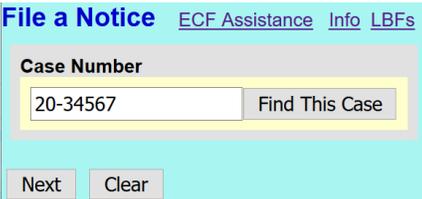
<p>4</p>	<p>Select the Relief from Stay (Amended) [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event</p> 
<p>5</p>	<p>Select or add¹² represented party</p> <p>When adding parties represented by counsel, select or add a record without the party address. Remember to change the role type.</p> <p>Select the Party:</p> 
<p>6</p>	<p>Review instructional message and proceed</p> <p>Note: Pursuant to LBR 4001-1.C.1 Motions for relief from the automatic stay <u>shall not be combined with any other motion or alternative relief request.</u></p> <p>You must file in a single pdf and in the following order: LBFs 720 and 720.80.</p> <p>Next Clear</p> <p>If filed in a chapter 11 or chapter 12 case, the last line will be omitted</p>
<p>7</p>	<ul style="list-style-type: none"> • <u>Chapter 11</u> or <u>chapter 12</u>: Review instructional message and proceed to Step 8 <p>Include LBF 1124 as the first page of the document.</p> <p>Next Clear</p> <ul style="list-style-type: none"> • <u>Chapter 7</u> or <u>chapter 13</u>: Proceed directly to Step 9

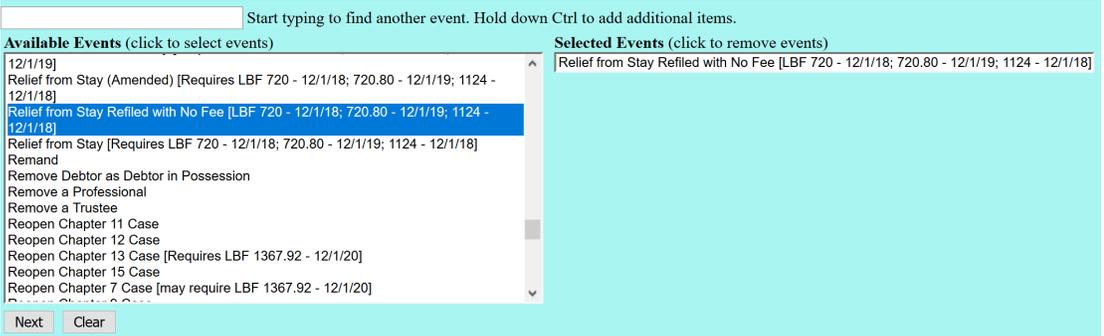
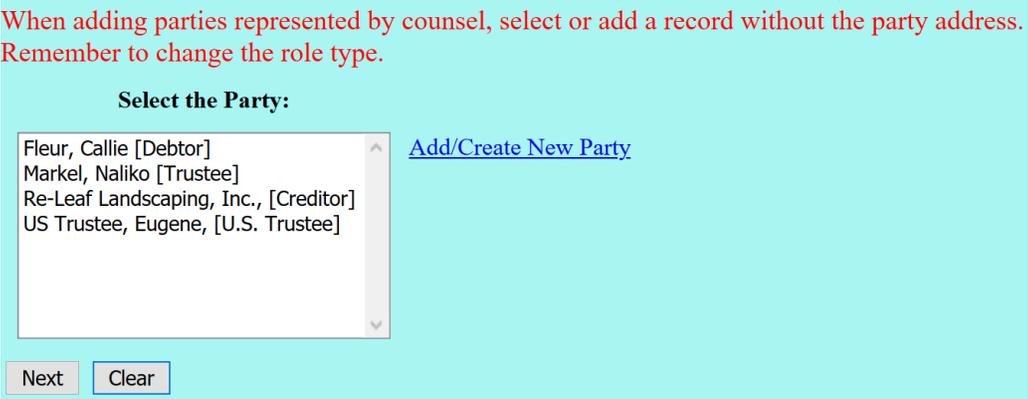
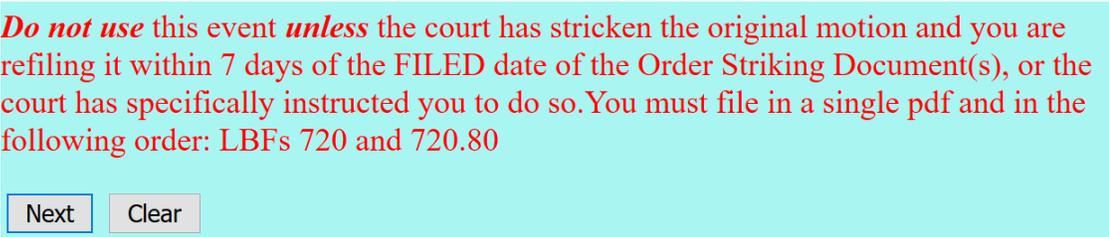
¹² See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

<p>8</p>	<ul style="list-style-type: none"> • Select the hearing obtained from the courtroom deputy from the Please select from the following hearings drop-down list (the “Chambers Presets” link will bring up a list of future hearing dates) • When selecting the hearing from the dropdown, be sure to select the RFS hearing for the correct date and time <p>You must enter a valid hearing date, time and location. Be sure to review the final docket text to verify all hearing information.</p> 
<p>9</p>	<p>Select Yes or No to indicate whether filing includes an affidavit, declaration, certification, brief, or memorandum</p> <p>Does this filing include an affidavit, declaration, certification, brief or memorandum?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>Next Clear</p>
<p>10</p>	<ul style="list-style-type: none"> • Check box to relate to originally filed motion for relief from stay • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page <p>Select the appropriate event(s) to which your event relates:</p> <p><input checked="" type="checkbox"/> 03/11/2021 2 Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p>File all documents (LBF's, motions, affidavits, certificates, etc.) in a single pdf, beginning with any LBF(s), unless otherwise instructed.</p> <p>Select the pdf document (for example: C:\199cv501-21.pdf).</p> <p>Filename</p> <p>Browse... No file selected.</p> <p>Attachments to Document:</p> <p>If the document(s) must be broken into multiple pdfs because a single pdf will exceed 50MB, click Yes and attach the remaining pdf(s).</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>Next Clear</p> <ul style="list-style-type: none"> • See the Required forms section above for what forms must be used for the notice and motion

<p>11</p>	<p>Use text field to modify docket text if appropriate</p> <div data-bbox="305 239 1393 516" style="border: 1px solid black; padding: 5px;"> <p>Docket Text: Modify as Appropriate.</p> <p>Amended Notice and Motion for Relief From Stay <input type="text"/> . Filed by Creditor Re-Leaf Landscaping, Inc. Re:[2] Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff) filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> </div> <p>If filed in a chapter 11 or chapter 12 case, the docket text will also contain hearing information</p>
<p>12</p>	<p>Review docket text and submit</p> <div data-bbox="305 653 1393 974" style="border: 1px solid black; padding: 5px;"> <p>Docket Text: Final Text</p> <p>Amended Notice and Motion for Relief From Stay. Filed by Creditor Re-Leaf Landscaping, Inc. Re:[2] Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff) filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p>Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.</p> <p>Have you redacted?</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> </div> <p>If filed in a chapter 11 or chapter 12 case, the docket text will also contain hearing information</p>

Table 4: No Fee Refiling filing procedures with screenshots

Step	Action
1	<p>Click on Bankruptcy on the ECF main menu bar</p>  <p>The screenshot shows the top navigation bar of the ECF system. The 'Bankruptcy' menu item is highlighted with a black arrow. Below the navigation bar is the official seal of the U.S. Bankruptcy Court District of Oregon, featuring an eagle with wings spread, holding an olive branch and arrows, with a shield on its chest. The text 'U.S. Bankruptcy Court District of Oregon Official Court Electronic Document Filing System' is centered below the seal. At the bottom, a small red text line reads: 'This system is running NextGen version 1.2 (01/29/2018) of the ECF application.'</p>
2	<p>Select the Motions/Applications menu</p>  <p>The screenshot shows a list of menu items under the heading 'Bankruptcy Events'. The 'Motions/Applications' link is highlighted with a black arrow. Other visible links include: Answer/Response..., Appeals, CaseUpload, Claim Actions, Creditor Maintenance..., File Claims, Judge/Trustee Assignment, Miscellaneous, Notices, Open Bankruptcy Case Using XML Forms Data, Open a BK Case, Open Involuntary Case, Open Related BK Case, Plan, and Order Upload.</p>
3	<p>Enter case number in YY-XXXXX format</p>  <p>The screenshot shows the 'File a Notice' form. The 'Case Number' field contains the text '20-34567'. To the right of the field is a 'Find This Case' button. Below the form are 'Next' and 'Clear' buttons.</p>

<p>4</p>	<p>Select the Relief from Stay Refiled with No Fee [LBF 720 - 12/1/18; 720.80 - 12/1/19; 1124 - 12/1/18] event</p> 
<p>5</p>	<p>Select or add¹³ represented party</p> <p><i>When adding parties represented by counsel, select or add a record without the party address. Remember to change the role type.</i></p> <p>Select the Party:</p> 
<p>6</p>	<p>Review instructional message and proceed</p> <p><i>Do not use this event unless the court has stricken the original motion and you are refiling it within 7 days of the FILED date of the Order Striking Document(s), or the court has specifically instructed you to do so. You must file in a single pdf and in the following order: LBFs 720 and 720.80</i></p>  <p>The last sentence will be omitted if filed in a chapter 11 or chapter 12 case</p>

¹³ See separate [ECF Filing Basics](#) procedures for instructions on adding parties.

<p>7</p>	<ul style="list-style-type: none"> • Check box to relate the filing with previously stricken motion • Click Browse... to upload notice of motion and motion as a single PDF with the notice of motion starting as the first page • If filed in a chapter 11 or chapter 12 case, <p>Select the appropriate event(s) to which your event relates:</p> <p><input checked="" type="checkbox"/> 03/11/2021 2 Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff) (Terminated)</p> <p>File all documents (LBF's, motions, affidavits, certificates, etc.) in a single pdf, beginning with any LBF(s), unless otherwise instructed.</p> <p>Select the pdf document (for example: C:\199cv501-21.pdf).</p> <p>Filename</p> <p><input type="button" value="Browse..."/> No file selected.</p> <p>Attachment to Document:</p> <p>If the document(s) must be broken into multiple pdfs because a single pdf will exceed 50MB, click Yes and attach the remaining pdf(s).</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p> <hr/> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p> <ul style="list-style-type: none"> • See the Required forms section above for what forms must be used for the notice and motion
<p>8</p>	<p>Use text field to modify docket text if appropriate</p> <p>Docket Text: Modify as Appropriate.</p> <p>Relief From Stay Refiled with No Fee <input type="text"/> Filed by Creditor Re-Leaf Landscaping, Inc. Re:[2] Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff) filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)</p> <p><input type="button" value="Next"/> <input type="button" value="Clear"/></p>

9

Review docket text and submit

Docket Text: Final Text

Relief From Stay Refiled with No Fee Filed by Creditor Re-Leaf Landscaping, Inc. Re:[2] Notice and Motion for Relief From Stay Filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff) filed by Creditor Re-Leaf Landscaping, Inc. (Attorney, Jeff)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Have you redacted?